

Supreme Wedding Planning Timeline



Task	Date	Notes	Done
Determine budget	12-24 months		
Set guest list	12-24 months		
Hire Wedding Planner	12-24 months		
Book Venue (ceremony and reception)	12-24 months		
Invite wedding party attendants	12-24 months		
Book Photography/ Videography	12-18 months		
Book Officiant	8-12 months		
Determine theme/colour scheme	8-12 months		
Purchase bridal gown/accessories	8-12 months		
Book Florist	8-12 months		
Book Decorator	8-12 months	-	
Book DJ/Musicians for ceremony and reception	8-12 months (earlier for band/live)		
Send Save the Dates	8-12 months		
Choose bridesmaid's dresses	6-8 months		
Set up hotel room block	6-8 months		
Book hair and makeup for day-of	6-8 months		
Schedule engagement photos	6-8 months		
Start compiling guest addresses	6-8 months		
Start a wedding website	6 months		
Plan Wedding Party transportation	6 months		

Plan Guest transportation	6 months		
Order cake/desserts	4-6 months		
Order rings	4-6 months		
Book Rentals	4-6 months		
Order Groomsmens' attire	4-6 months		
Schedule marriage counselling	4-6 months		
Do a menu tasting/solidify menu	4 months		
Order Invitations	4 months		
Send Invitations	8-12 weeks		
Choose ceremony and reception music	8-12 weeks		
Purchase wedding party gifts	8-12 weeks		
Select and order guest favours, personalize	8-12 weeks		
Organize activities for out of town guests	6-8 weeks		
Purchase Marriage License	Within 90 days (in ON)		
Obtain additional insurance if required	Within 90 days (in ON)		
Reserve time for ceremony rehearsal	6 weeks		
Meet with officiant to personalize ceremony	6 weeks		
Book Rehearsal dinner	6 weeks		
Book dress/suit fittings	6 weeks		
Finalization meetings with other vendors	4-6 weeks		
Set up detailed day-of itinerary	4 weeks		
Receive RSVPs, organize for seating chart	4 weeks		

Site visit/finalize details/finalize reception floorplan	4 weeks		
Follow up on missing RSVPs	3 weeks		
Confirm that attendants' attire is in order	3 weeks		
Assign reception seating	2-3 weeks		
Finalize Ceremony with officiant	2-3 weeks		
Send final numbers to venue	2 weeks		
Communicate/confirm itinerary with all vendors	2 weeks		
Purchase alcohol and mix with SOP if doing your own bar	2 weeks		
Order wedding day stationery	2 weeks		
Order food for wedding party while getting ready	2 weeks		
Prepare a list of family photos for photographer	2 weeks		
Pick up rings and confirm fit/engraving	2 weeks		
Solidify music choices with DJ	2 weeks		
Communicate with speakers	2 weeks		
Confirm all details with vendors	1 week		
Print seating chart	1 week		
Touch base with MC	1 week		
Give list of ceremony seating to ushers	1 week		

Confirm honeymoon plans/pack for honeymoon	1 week		
Pack/label decor to be taken to venue	1 week		
Pick up tuxes	Several days		
Pick up dress	Several days		
Put gratuities in labeled envelopes	Several days		
Pack overnight bags for night before/night of	Several days		
Pack day-of kit	Several days		
Deliver personal decor to venue	Day before		
Appointment for mani/pedi	Day before		
ENJOY YOUR WEDDING!	Day-of		

Itinerary

	Event	Time
	Getting Ready	
	Ceremony	
	Family Photos	
	Cocktail Hour	
	Wedding Party Photos	
	Couple's Photos	
	Dinner	
	Speeches	
	Dance	